

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE LEVIN BRIDGE CLUB
HELD AT THE CLUBROOMS 12 NOVEMBER 2018 COMMENCING 6:30PM**

WELCOME:

President Val Smith welcomed all members.

PRESENT:

V Smith, J Olliver, B Green, M Murray, N Wehipeihana, D Small M Kuijten, J Fryer, J Easterbrook, B Eassterbrook, M Clarke, M Cudby, C Bennet, M Kerrison, N Sissons, H Ankins, R Calderwood, S Davies, S Ball, J Hughes, D Bennet, G Stewart, D Mackay, Y Hewlett, J Heald, K Geertson, R Wilson

APOLOGIES:

D Mallon, H Mallon, S Dawkins, C Murray, A Baird-Horner, T Horner, S Wanden, T Tough, B Taylor, A Sissons E Wright, S Wright, A Hogg, J Shepherd, N Bagci, Y Bagci.

2017 AGM MINUTES:

It was moved that these be accepted as a true and correct record (C Bennet / B Green)
Carried.

Matters Arising – Nil.

PRESIDENT'S REPORT:

Attached herewith. Acceptance of the Report (V Smith / M Kuijten) – Carried.

TREASURER'S REPORT:

The 2018 Accounts and Budget have been circulated.

Some date errors have been amended and signed off by the Auditor.

It was moved the Accounts be accepted (B Green/D Small) - Carried.

Budget 2019: It was moved Table Money remain at \$4 and Subscriptions remain unchanged (B. Green/D Mackay) – Carried.

B Easterbrook moved we grant the cleaner a wage increase of 3% seconded C Bennet. As this is an administration matter the incoming Committee will address this at the first opportunity.

It was moved the 2019 Budget be adopted (B Green / D Small) Carried.

APPOINTMENT OF AUDITOR:

It was moved Barry Cross be re-appointed as our auditors for 2019 (B Green / M Clarke)
Carried.

REMIT / NOTICE OF MOTION:

It has been moved we spend up to \$30,000 on refurbishing the Clubrooms comprising of Painting and Decorating \$15,300, Wallpaper \$2,700, Blinds and Drapes \$5,000, Notice Boards \$1,200 and Electrical plus Miscellaneous \$5,000. (Val Smith / Mark Kuijten)

Marie Kerrison – Blind and Drape quote appears light.

Dorothy Mackay – Recommended caution in blind selection to ensure they are suitable for both light and filter.

Marie Kerrison – Painting and Decorating. Recommended any black mould issues be addressed initially.

The Notice of Motion was then passed unanimously.

ELECTION OF OFFICERS:

Nominations received for the 2018 – 2019 Committee:

President:	Val Smith
Vice-President:	Janet Olliver
Secretary:	Mike Murray
Treasurer:	Bryan Green
Tournament Sec:	Sharon Wanden
Committee:	Mark Kuijten, Jan Fryer, Darryl Small, Trish Tough

It was moved these members be elected (M Kerrison / N Sissons) - Carried.

It was agreed it was proper to accept further nominations for the committee from the floor. No further nominations were received and election was carried. Yvette Hewlett has indicated she may wish to stand for Committee 2020.

GENERAL BUSINESS:

Stafford Ball – Card system for Table Money has been very successful and as a further incentive suggested pay for 9 games with one game free (similar to coffee cards). Suggested this action would encourage members to play more often and we start this scheme with a change of card colour.

Janet Olliver – Concerned we would effectively be diluting Table Money by 10%

Roger Calderwood – Concern expressed over the availability of change now Cards are popular. Also considered we should only reward players who utilize the Club most.

Kerry Geertson – Club has the use of the funds following Card purchases.

Dorothy Mackay – As in line with some other Clubs who use the Card system \$20 notes should be banned to alleviate the change issue.

Cards can be purchased on line and Bryan Green distributes these on a Thursday.

Stafford's suggestion was favourably supported by the majority of those present and the Card issue will be addressed at the next Committee Meeting.

Hank Ankins – Suggested a working bee to repaint the outside decking area. Stafford Ball suggested waterblasting may be sufficient. Committee to address.

Life Membership: It was moved and carried by the Committee that Life Membership be bestowed on Chris Hull. Chris is a very long term member of the Club, has served as President, many years on the Committee, ran Bridge Lessons for a lengthy period and has willingly assisted in all aspects of the running of the Club over the years. (V Smith / S Ball)

MEETING CLOSED at 7.04pm.

Signed President

Dated

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 8 NOVEMBER 2018

AT 5:00pm IN THE CLUBROOMS

PRESENT: Val Smith (Chair), Janet Olliver, Bryan Green, Darryl Small, Stafford Ball, Jan Fryer, Mark Kuijten, Trish Tough, Mike Murray

APOLOGIES: Sharon Wanden,

MINUTES OF PREVIOUS MEETING: Confirmed that these are a true and correct record
J Fryer / T. Tough (Carried)

MATTERS ARISING:

1. Redecoration of Clubrooms / Application for Grants. Quote received from Brien Electrical \$1668.70 + GST. Amended quote has been received from Ashtons and wallpaper has been purchased from Resene's. Eastern and Central Grant Application has been submitted and Pub Charities Application is being prepared.
2. AGM 13 November 2018. All members have the necessary reports and nothing controversial is expected. Four nominations for Committee have been received and a fifth will be requested from the floor at the AGM.
3. Interclub. Paraparaumu are to donate a trophy. Next Interclub to be held Otaki October 2019. Further fine tuning of the rules to be undertaken.
4. Christmas Party Sunday 9 December 2018. To be advertised after AGM. Format – Pot Luck Lunch. Arrival 11.30am for 12noon. Social Bridge from 1.00pm. Special Liquor Licence has been applied for.

CORRESPONDENCE IN : (List attached to Agenda) plus -

1. Wellington Bridge Club – Christmas Cheer Tournament
2. Spark – Account
3. Contact Energy – Account
4. NZ Bridge Foundation – Message from the Chair.

That Correspondence be accepted. M. Murray / J Fryer (Carried)

FINANCE: (Report circulated)

1. That the Payments in the Finance Report for October 2018 are ratified and the Report be accepted. B Green / J Olliver (Carried).
2. It may be necessary to break a Term Deposit to cover the cost of the alterations.

TOURNAMENTS:

1. We are to host a Minishakers (Novices) Tournament 6 May 2019.
2. Babich Pairs. Sharon Wanden and Cath Cooper topped our Club and Tim and Anne Horner playing at Otaki were 3rd overall.

PROPERTY REPORT:

1. Robert Ward Plumber has replaced taps in the two toilets and an element in the hot water cylinder.
2. Weeds to be sprayed this weekend.

ALMONER:

Card forwarded to Mark Kuijten. Mary Forward has returned to bridge following her hip operation.

GENERAL BUSINESS:

1. Annual Accounts. Auditor's Report date is incorrect.
2. Prize Giving. Certificates need completing. Working Bee Friday 7 December 2018 to clean Cups.
3. It was moved Life Membership be granted to Chris Hull in recognition of her many years of service to the Club including a term as President, at least 20 years on Committee and several years of undertaking the Bridge Lessons. V Smith / M Kuijten Carried.
4. Altrusa have requested the use of our Clubrooms for one day in June of next year. There were no objections.

Meeting adjourned 5.45pm

Next meeting to be on Thursday 20 December 2018 at 5.00pm

Signed President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 6 DECEMBER 2018

AT 5:00pm IN THE CLUBROOMS

PRESENT: Val Smith (Chair), Janet Olliver, Bryan Green, Darryl Small, Mark Kuijten, Sharon Wanden. Trish Tough, Mike Murray

APOLOGIES: Jan Fryer,

MINUTES OF PREVIOUS MEETING: Confirmed that these are a true and correct record
B Green / T Tough (Carried)

MATTERS ARISING:

5. Redecoration of Clubrooms. ECCT have agreed to a donation of \$7500 towards redecoration. Pub Charities (Blinds, Curtains and Noticeboards) grant application has been submitted, receipt acknowledged and we are awaiting outcome. 2nd quote received for Blinds and Curtains ColourPlus \$6223. It was moved we accepted Ashton's Quote \$4857 GST Inc. (V Smith / B Green) Carried. Fire Alarm wiring needs tidying up – suggest we contact Fastphones for quote. Sliding doors between Playing Room and Supper Room to be kept as is meantime although lock will require fixing. Doors can perhaps be reviewed at a later date.
6. Christmas Party. Room to be set up for lunch and bridge to commence 11.30am.
7. Cleaner's Wages \$74 per fortnight – should aligned to Living Wage or indexed to CPI. Val to discuss matter with cleaner Ann Hogg and report back.
8. Card System Table Money. Suggested as an incentive to instigate discount only to those players who will use this to play either Monday Nights or Friday Afternoons. Once card is filled it is stamped on reverse for those players playing Mondays or Friday and the card returned to the Treasurer. To commence in the New Year and only applicable to cards issued after this date. To be trialled over 12 months. Little loss in overall income is expected as it will hopefully attract new players to these sessions.
9. Repainting / Waterblasting outside decking area. To be left until January at which time Hank Ankins is to be approached. Mark to organise.
10. Working Bee to clean cups and trophies Friday 7 December organised.

CORRESPONDENCE IN : (List attached to Agenda) plus -

5. NZ Bridge – Tax Invoice Web Result Hosting.
6. NZ Bridge – Bridge Zone.
7. Quality Keys – Confirming Advert in Booklet.
8. Contact Energy – Tax Invoice.
9. New World – Statement.
10. Bridge NZ – Pat Oysten confirming Holidays

Outward:

Bryan Green – Denise Ohlen – Lessons commencing 8 March 2019, Minishakers Tournament.

That Correspondence be accepted. M. Murray / M Kuijten (Carried)

FINANCE: (Report circulated)

3. That the Payments in the Finance Report for October 2018 are ratified and the Report be accepted. B Green / M Kuijten (Carried).
4. MYOB now up and running.

TOURNAMENTS:

PROPERTY REPORT:

3. Breakdown of Brien Electrical \$1500 Account required. It appears they worked only 3 hours instead of the whole day as expected. Mark to investigate.
4. Weeds have been sprayed.
5. Room to be cleared of chairs prior to redecoration. Mark to handle after 12 December. We may have to postpone sessions scheduled for Wednesday and Thursday late January if redecorations are incomplete.

ALMONER:

Card forwarded to Barbara Easterbrook and Barbara Taylor.

GENERAL BUSINESS:

5. It was suggested we investigate updating Scoring Programme to latest programme. Cost around \$200.
6. Prize Giving – Certificates have been completed by Roger Calderwood. Val, Janet and Sharon to coordinate evening. Life Membership to be installed on Chris Hull prior to Dave Herries Tournament. Photos to be taken of session winners and cake cutting at Christmas Party. Chronicle to be approached to publicize Life Membership etc.

Meeting adjourned 6.30pm

Next meeting to be on Thursday 24 January, 2019 at 5.00pm

Signed President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 24 January 2019

AT 5:00pm IN THE CLUBROOMS

PRESENT: Val Smith (Chair) Bryan Green, Mark Kuijten, Sharon Wanden. Trish Tough, Mike Murray

APOLOGIES: Jan Fryer, Janet Olliver, Darryl Small

MINUTES OF PREVIOUS MEETING: Confirmed that these are a true and correct record
B Green / T Tough (Carried)

MATTERS ARISING:

11. Redecoration of Clubrooms. Painting / Wallpapering will be finished by this weekend. It was decided to paint the interior of the front door white instead of re-varnishing. Parson Signs to be approached for new 'N' 'S' signs. Single large new clock to replace the previous two to be arranged. Only matters outstanding are the new curtains / blinds and the outcome of our application for a grant from Pub Charities.
12. Cleaner's Wages. These have been increased to \$83 per fortnight effective now.
13. Repainting / waterblasting decking – ongoing.
14. Brien Electrical account paid. Some minor issues outstanding ie more double power points required and heating control on meter board needs removing. It was suggested Talk Electrical be approached.
15. Update of Scoring Programme. Bryan has completed this.

CORRESPONDENCE IN / OUT : (List attached to Agenda) plus - Inwards

11. NZ Bridge – Minutes Board Meeting 13 November 2018
12. Floor Court – Tax Invoice \$1200 (Noticeboards)
13. NZ Bridge – Bridge Zone
14. Hawera Contract Bridge Club – Picnic Tournament
15. Deryn Comber – Not available to direct Jan Feb 2019
16. Hohi Jones – Looking for a partner.

Outward:

Val Smith – Directors / Scorers 2019

That Correspondence be accepted. M. Murray / V Smith (Carried)

FINANCE: (Report circulated)

5. That the Payments in the Finance Report for December 2018 are ratified and the Report be accepted. B Green / V Smith (Carried).
6. 37 Subscriptions paid to date.
7. Liquor Licence application due February to include MiniShakers Day 6 May 2019.

TOURNAMENTS:

1. Catering for Tournaments – Maree Cudby has volunteered to organise catering assisted by Trish.
2. Tournament Fees 2019 – Open \$30 and remaining tournaments \$25 per player.

PROPERTY REPORT:

6. New signs for doors to be arranged.

ALMONER:

No report.

GENERAL BUSINESS:

7. Lesson Flyer 2019 – Val to organise.
8. Library – needs a tidy up, de clutter and the catalogue of books updated. House of Cards Books appear to be the most popular.
9. Past Presidents’ Board to be transferred to Website.
10. Two new members – Bassca Arnold and Carolyn Graham plus Alastair Pain has rejoined. It was moved these members be accepted (V Smith / M Kuijten) Carried.
11. Barbara Taylor to be approached to join committee.
12. Future next stage of redecoration to include Office, Men’s Toilet and Storage Room.

Meeting adjourned 6.20pm

Next meeting to be on Thursday 14 February, 2019 at 5.00pm

Signed President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 14TH February 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Val Smith (chair). Mark Kuijten, Sharon Wanden, Jan Fryer, Bryan Green, Trish Tough.

Apologies. Janet Oliver, Mike Murray, Darryl Small

Move to co-opt Barbara Taylor to the committee

Moved Val Smith 2nd Bryan Green

Minutes of the previous meeting: Confirmed that these are true and correct. Moved Trish Tough, 2nd Mark Kuijten

Matters arising

1. Pub Charities declined, as no pokie money goes from this area to pub charities any more.
2. Still waiting for Eastern and Central money
3. It was moved to pay B M Scott for the decorating. Moved Val Smith, 2nd Mark Kuitjen
4. There are 24 rolls of wallpaper left over from decorating. It was decided we keep 12, to do the remaining three rooms. We are going to see if Resene will take other 12 back.
5. Lesson flyer is now out – Val owed \$195 for newspaper ad.
6. Library books have been gone through and sorted out. Annette Yates is cataloguing them at present.
7. Chris Clarke is making and donating library book shelving for the supper room.

Correspondence In/Out(List attached) Accepted. Moved Val Smith 2nd Jan Fryer

Finance (Details circulated)

1. Term deposit number 03 is due on the 18th March. We are shifting it to the online account until all bills are paid, (just to cover any additional expenses) then it is to be re-invested again.
2. All the advertisers have now paid for their adds in the bridge book.

Bryan Green moved the finance report be accepted and payments ratified, 2nd Val Smith

Property report

1. B&M electrical no longer wish to do our building warrant of fitness.
2. The compliance has to be done every month by a qualified certifier who is now going to be Fire Wise. They charge \$50 per month. The certifier has requested a key so he can get in on his own time, without having to wait around for people. It was decided we would like a copy of the certifier's driver's license as a safe guard.
3. The electrical upgrade is now complete.

Almoner

A card has been sent to Chris Hull and Helen Walker.

General Business

1. An in-committee discussion was held on grading issues. A letter is to be written to NZB re gradings.
2. We have a new member Vivienne Okeby. Moved Val Smith 2nd Trish Tough
3. Thursday room seems to be having 6-7 tables. Barbara happy with the turn out. When tossing for seating at start of play, the winning pair MUST sit North /South
4. Diane Edwards is donating a new clock
5. It was agreed Yvette Hewlett can use the clubrooms for a scrabble day on Saturday 9th March from 10.30am-5.00pm. They will use their own tea and coffee and Yvette will make a donation to the club.
6. Monday night has three lots of improvers lessons coming up. We need to approach someone to take these.
7. Kerry Geertson would like to send out a weekly bridge problem to club members to solve. A solution would follow a few days later. He will need to get in touch with Bryan Green around emailing details.
8. Committee agreed that where there is a phantom in the playing room, the director will now toss to see which way the phantom sits.

Meeting closed 5.50pm

Next meeting to be on Thursday 14 March, 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 14TH MARCH 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Val Smith (chair) .Janet Olliver, Mark Kuijten, Sharon Wanden, Bryan Green, Trish Tough, Darryl Small, Mike Murray.

APOLOGIES: Barbara Taylor, Jan Fryer

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

S Wanden / B Green Carried

MATTERS ARISING:

8. Redecoration of Clubrooms. Still awaiting Ashtons to complete drapes. ECCT funds \$7500 and refund for unused wallpaper \$442 to hand. Quote for replacement trollies - \$315 for 3 tier and \$250 for 2 tier. It was recommended we purchase two 2 tier trollies at a cost of \$500.
9. Library Books. Chris Clarke has provided new shelving and all non essential books have been culled. End result is a very tidy library. Letter of thanks to be forwarded.
10. Key for Firewise to enable them to undertake relative checks has been provided.
11. Monday Night Improver Lessons. Lessons 2 & 3 will take place as scheduled.
12. Kerry Geertson has yet to approach Bryan Green re his Bridge Problem Puzzle for members to solve.
13. Letter to hand from NZ Bridge re grading. Relative letter to be forwarded.

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

Inwards:-

NZ Bridge – Regrading of member, The Bridge Zone, Masterpoints Invoices to be mailed 15 .3.2019, Useful tips for Club Administrators, Lorraine to direct our Open Tournament.

Outwards:-

NZ Bridge – Acknowledgement of regrading, Request for Lorraine to direct our Open Tournament.

That Correspondence be accepted. M Murray / T Tough Carried

FINANCE: (February 2019 Report circulated)

It was moved the Payments in the Finance Report for February 2019 are ratified and the Report Accepted. B Green / S Wanden Carried.

3. Painters BM Scott have been paid.
4. Three Subscriptions outstanding.

TOURNAMENTS:

E-Mails forwarded to respective directors for our tournament and Flyer sent to clubs for our Easter Multigrade. 100 savories at a cost of \$40 purchased.

PROPERTY REPORT:

1. Firewise called today to undertake their first check,
2. New clock donated by Diane Edwards is to hand. Letter of thanks to be forwarded.
3. Weeding around clubrooms underway and will be completed before Easter Multigrade Tournament,
4. Mark has donated polystyrene cups to the club and has also offered an art patchwork.

ALMONER:

No report.

GENERAL BUSINESS:

1. Lesson Report. Commenced last Thursday with 8 plus 2 additional this week and other interest being shown. Trish Bayley and Gaye Calderwood conducting lessons.
2. Air Conditioning. Some complaints from members who feel the cold. Some minor furniture rearrangement should improve the situation.
3. Five Green Bridge Books ordered for Lessons plus additional hand towels.
4. A Folder with all computer instructions ie Scoring, Room Setup etc would assist those members involved.
5. Bridge Pads will be reaching end of useful life. Replacement will be investigated next year.
6. Results Board needs a tidy up.
7. The continued use of Travellers with Boards discussed and it was decided this could be investigated when we replace the Bridge Pads. The replacements will display the relative information. Bryan suggested a three week trial without Travellers on Thursday Night to gauge member's views.
8. Slow Play and the providing of additional partner information needs to be monitored.

Meeting closed 6.15pm

Next meeting to be on Thursday 11 April, 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 11th APRIL 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Val Smith (chair) .Janet Olliver, Bryan Green, Mark Kuijten, Barbara Taylor, Jan Fryer, Sharon Wanden, Mike Murray.

APOLOGIES: Darryl Small, Trish Tough.

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

M Kuijten / J Olliver Carried.

MATTERS ARISING:

14. Redecoration of Clubrooms. Still awaiting Ashtons to complete drapes. Apparently delay is due to import of material.
15. Bridge Problem Puzzle. No progress on this and will remain in abeyance meantime.

CORRESPONDENCE IN /OUT: (List attached to Agenda)

That Correspondence be accepted. M Murray / B Green Carried

FINANCE: (March 2019 Report circulated along with Renovations Report)

It was moved the Payments in the Finance Report for March 2019 are ratified and the Report Accepted. B Green / J Fryer Carried.

5. Three Subscriptions remained outstanding – these members are unlikely to re-join.
6. Five new members have paid for lessons so far.
7. Term Deposit No 3 transferred to On-Line Account. These funds were not required for Renovations and amount will be re-invested.

TOURNAMENTS:

Easter Multi-Grade Tournament 20 April 2019. Bryan Green is available to direct but as he would like to play he will attempt to arrange a replacement director. Raffles and Catering under control. 17 Pairs registered so far.

PROPERTY REPORT:

5. Firewise Account \$330 for Building Warrant of Fitness issues paid and would be considered reasonable as is their monthly charge.
6. Airconditioning. Summer problems (either too hot or cold) will be temporarily solved when units are changed to heat mode over winter. Unit suppliers are to be contacted for advice in solving summer situation.
7. Steady progress being achieved in tidying up outside clubrooms.
8. Building Warrant of Fitness and Fire Procedures. Minor matters to be attended to. Fire Exit Door may require amendments.

ALMONER:

Chris Hull is feeling somewhat better at the moment.

GENERAL BUSINESS:

9. Junior Thursday Room. Maintaining 6 Tables and is currently proceeding well.
10. New member – Helen Walshaw (Otaki Home Club). Committee have agreed to accept her membership.
11. Fire drill to be organised.

Meeting closed 5.45pm

Next meeting to be on Thursday 9 May, 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 9 MAY 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Val Smith (chair) .Janet Olliver, Bryan Green, Mark Kuijten, Barbara Taylor, Jan Fryer, Sharon Wanden, Darryl Small, Trish Tough, Mike Murray.

APOLOGIES: Nil

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

V Smith S Wanden Carried.

Amendment:- Tournaments – Bryan Green to direct Easter Multigrade and but will play in Intermediate /Junior Tournament. Director to be Tim Horner. Amendment moved J Olliver / V Smith Carried.

MATTERS ARISING:

1. Redecoration of Clubrooms:- Curtains have been installed and paid for. Apart from some minor issues redecorations are complete.
2. Building Warrant of Fitness and Fire Procedures. No outstanding issues.

CORRESPONDENCE IN /OUT: (List attached to Agenda)

That Correspondence be accepted. M Murray / J Fryer Carried

FINANCE: (April 2019 Report circulated along with Easter Tournament Summary)

It was moved the Payments in the Finance Report for April 2019 are ratified and the Report Accepted. B Green / M Kuitjen Carried.

8. All accounts relating to Renovations have been paid.
9. The two new trollies have been assembled and are in use.
10. Currently \$10,000 in Cheque Account and \$19,000 in On Line Account. It was agreed \$20,000 be placed on Term Deposit. Has been offered 3.3% pa by Kiwibank.
11. Interim Accounts for Easter Tournament recorded \$956.88 net profit.

TOURNAMENTS:

Intermediate / Junior Tournament Sunday 16 June. Flyers dispatched. Tim Horner to direct. Sharon will be away for Open Tournament 20 July. Janet and Bryan have agreed to assist.

Minishakers Tournament. Only 7 entries received and this tournament was therefore cancelled. May look at rescheduling in October / November.

PROPERTY REPORT:

9. Outside weeds have been sprayed.
10. GS Scott will call next Tuesday and rectify any small blemishes in the wallpaper they recently applied.
11. Solar Light at pedestrian access at end of hedge appears to work intermittently. Will investigate.
12. Permanent Men's and Ladies Toilet signs to be attended to.

ALMONER:

No issues currently.

GENERAL BUSINESS:

12. Thought required for Club Officers for next year in particular Vice-President and Tournament Secretary.
13. Friday Bridge. Promotion required and all Thursday players to be approached to partake and boost numbers Jill Yap to organise an appropriate book.
14. Timing Clock. Martin Oysten has a computerised system available but we would require and TV screen, Chrome Cast and a wireless system. Bryan to investigate costs etc.
15. Bridge Cards. Some not being recorded in register when sold. 4-8 cards sold each week with a preference to on-line payments.
16. Margaret Clarke to provide 15 minute talk for improving players on Monday 27 May.
17. As promotion for Monday, Tuesday and Friday Sessions a Generic e-mail is to be sent to all players seeking their response and consideration.
18. Trish Bayley to provide Play & Learn session Thursday 8 August.
19. Intermediate /Junior Tournament. Cobb and Co to be invoiced \$150. Future sponsorship for this and the Open Tournament require to be followed up.
20. Championship Directors required for July. Bryan and Denis Mallon may be available.
21. Val will be away June-July.

Meeting closed 6.15pm

Next meeting to be on Thursday 13 June, 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 13 JUNE 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Janet Olliver (Chair), Bryan Green, Mark Kuijten, Barbara Taylor, Jan Fryer, Sharon Wanden, Darryl Small, Mike Murray.

APOLOGIES: Val Smith, Trish Tough

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

M Kuijten / D Small Carried.

MATTERS ARISING:

3. Pedestrian Access Solar Light. Due to current lack of sunlight this is currently not working. We can either update to a larger unit or look at a permanent electrical mains system. Mark to investigate.
4. Club Officers for next year. Require a replacement for Tournament Secretary and Vice-President.
5. Timing Clock. Costings for multipurpose system including new TVs, Chrome Cast and a wireless system \$1184.70. Could be set up initially for around \$300 with donated TV. It was moved we proceed with up to a cost of \$1500. M Kuijten / B Green Carried

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

1. NZ Bridge – Rank Change Certificates due shortly.
2. NZ Bridge – Master Point Platform
3. NZ Bridge – From the Chair.
4. Taradale Bridge Club – Junior / Novice 3B Tournament.
5. NZ Bridge – Masterpoints Invoice due 15 June 2019.
6. NZ Bridge – Active Directors

That Correspondence be accepted. M Murray / B Green Carried

FINANCE: (May 2019 Report circulated along with Profit & Loss Statement)

It was moved the Payments in the Finance Report for May 2019 are ratified and the Report accepted. B Green / M Kuijten Carried.

12. New Term Deposit \$20,000 established.
13. Kiwibank will not accept cheques banked after March next year. May cause us some issues as we have several members still using cheques for payments.

14. Profit & Loss 1.10.18 – 8.6.19. Main variance from Budget is Table Money well down due partly to loss of playing days due to alterations.
- 15.

TOURNAMENTS:

Intermediate / Junior Tournament Sunday 16 June. Currently 10.5 Tables Intermediate and 4 Junior. Catering is organised and costed at \$10 per head including Pizza at end of play. Additional help required to help in kitchen and to assist with clean up.

Open Tournament Flyer to be dispatched shortly. To cover Sharon's absence for this Tournament, Bryan has agreed to co-ordinate.

PROPERTY REPORT:

1. Light Switch in Supper Room is to be repaired.
2. Moss in driveway to be sprayed.
3. Signs for toilets – ongoing.

ALMONER:

Jim Heald has been in hospital and Alan Sissons is currently not well.

GENERAL BUSINESS:

22. It was moved we arrange to cut four additional Clubrooms Front Door keys numbered from 34 -37. M Murray / J Olliver Carried.
23. Yvette Hewlett has requested use of the Clubrooms for a Scrabble Tournament 13 July. No objections.
24. Additional promotion required for Monday Nights and Friday Afternoon Sessions.
25. Some Open Players have requested a separate Championship competition from the Intermediates. Not really practical with the small numbers.

Meeting closed 6.15pm

Next meeting to be on Thursday 11 July, 2019 at 5pm.

Signed.....President

Dated.....

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 11 JULY 2019 AT 5pm
IN THE CLUBROOMS**

PRESENT: Janet Olliver (Chair), Bryan Green, Mark Kuijten, Barbara Taylor, Trish Tough, Sharon Wanden, Darryl Small, Mike Murray.

APOLOGIES: Val Smith, Jan Fryer.

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

T Tough / S Wanden Carried.

MATTERS ARISING:

Promotion Monday Evenings and Friday Afternoons. Review to be on a week by week basis. Six tables last Monday evening and three on Friday afternoon.

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

7. Levin Mini Bins – Invoice
8. NZ Bridge – The Bridge Zone
9. Taradale Bridge Club - Open Pairs Tournament 5A

That Correspondence be accepted. M Murray / B Taylor Carried

FINANCE: (June 2019 Report circulated along with Profit & Loss Statement)

It was moved the Payments in the Finance Report for June 2019 are ratified and the Report accepted. B Green / D Small Carried.

16. Insurance Premium due this month. Property revaluations due next year.
17. Timing Clock. Some purchases ie Laptop & Hard Drive update have been undertaken.

TOURNAMENTS:

Open Tournament Sunday 21 July 2019. Nine tables so far. Director Lorraine has been e-mailed. Maree Cudby to organise catering and has suggested BBQ may work well. Wine and New World Vouchers to be made available for Session Prizes. Volunteers required 10.00am Saturday 20 July to assist with room set up. Placement tournament sponsor required.

PROPERTY REPORT:

4. Moss in parking area has been sprayed.

5. Lights in hallway and deck are now all functioning.
6. Pedestrian Access Lights. Mains light deemed too expensive. Hedge to be cut back and spot light directed from building on area to be considered.
7. Fire Blanket required for Kitchen – Insurance requirement. To be acquired.
8. First Aid Box. Recently audited and many expired items discovered. Currently being rectified.
9. Concern expressed the use of Disabled Carparks is being abused. Disabled Signs under the Reserved Signs are to be attached and members reminded of their restricted use in the Newsletter.

ALMONER:

No report.

GENERAL BUSINESS:

1. Review of current computer and scoring tablets. Replacement tablets \$150 each plus \$15 per month for each tablet updates. 15 required for club sessions and up to 24 for tournaments. Lenovos or Samsung units suggested. Recommended we roll this over until next year but Martin Oyston be requested to call at the club to demonstrate units to members and provide a quote. Funding to be sought from Eastern and Central Trust to cover tablets and replacement computer.
2. 293 Bridge Cards sold to date,
3. Sandie Wright and Cath Cooper require assistance planting replacement shrubs.
4. To conserve costs it was suggested sessions with 3 or less tables could be played in Supper Room.
5. Replacement Tournament Secretary 2020. Lynda Bateman to be approached and Barbara Taylor mentioned she was willing to undertake this with assistance.

Meeting closed 5.55pm

Next meeting to be on Thursday 8 August 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 8 AUGUST 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Janet Olliver (Chair), Bryan Green, Mark Kuijten, Barbara Taylor, Trish Tough, Darryl Small, Jan Fryer, Mike Murray.

APOLOGIES: Val Smith, Sharon Wanden.

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

B. Green / D Small, Carried.

MATTERS ARISING:

1. Outstanding matters dealt with.
2. Pedestrian Access Lights – ongoing.
3. Replacement Tournament Secretary – Sharon to report back.

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

10. NZ Bridge – Preliminary notice of AGM 28 September 2019.

That Correspondence be accepted. M Murray / M Kuijten Carried

FINANCE: (July 2019 Report circulated)

It was moved the Payments in the Finance Report for July 2019 are ratified and the Report accepted. B Green / J Olliver Carried.

18. Intermediate / Junior and Open Tournament accounts tabled – both profitable despite no sponsor for Open Tournament. Subway food may be an option for future tournaments and this has worked well at other venues. Subway can possibly be approached for sponsorship if this option is pursued.
19. Yellow Bridge Cards. 20 free games have been utilized on Mondays and Fridays.

TOURNAMENTS:

Feedback on recent Open Tournament was positive. BBQ was considered a success.

Multigrade Tournament 4 September 2019.

PROPERTY REPORT:

- 10. Spraying of weeds and moss undertaken.
- 11. Shrubs have been planted.
- 12. Clock. Complaints received regarding visibility. The need for a clock may be discussed at AGM.

ALMONER:

No report.

GENERAL BUSINESS:

- 6. Scoring Tablets. Cost information is to hand - \$4922.15. Additional cost would be \$1500 for a new computer. To be included in Budget for next year. Some negative feedback received but clubs using the proposed scoring tablets are very positive. It was recommended this be discussed at AGM to seek member approval. Updated quote to be obtained from Bridge NZ prior to AGM.
- 7. Thursday Night Room. Trish Bailey has considered it good to have Intermediate players playing with Junior partners to keep table numbers up and increase standard of play. She suggested a handicap system could be used. It was pointed out some players find this intimidating especially those who play socially. Currently 4 Thursday night events are handicapped and it was suggested handicapping be introduced on the remaining events. Trish Bailey is to be advised.
- 8. Wednesday Night Convening. Janet to be away for 6 weeks and Jan Fryer has agreed to attend to this on a temporary basis.
- 9. Committee is happy for Trish Bailey to undertake lessons next year.
- 10. Kerry Geertson has expressed concern donated drinking cups are not recyclable.
- 11. Consensus was we accept new members – Lynda Bower and Annette Rowe.
- 12. Concern expressed that there is no Intermediate Trophies for Individual events.
- 13. Booklet for 2020 to be commenced shortly. It was pointed out 2 Individual events follow each other on Wednesday evenings and may possibly be rescheduled.
- 14. 2nd TV placement in Clubrooms needs to be decided.

Meeting closed 6.00pm

Next meeting to be on Thursday 12 September 2019 at 5pm.

Signed.....President

Dated.....

MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD 12 SEPTEMBER 2019 AT 5pm IN THE CLUBROOMS

PRESENT: Val Smith (Chair), Bryan Green, Mark Kuijten, Barbara Taylor, Sharon Wanden, Trish Tough, Jan Fryer, Mike Murray.

APOLOGIES: Janet Olliver, Darryl Small.

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

M Murray / T Tough, Carried.

MATTERS ARISING:

1. Replacement Tournament Secretary. Barbara Taylor is willing to undertake this role with assistance.
2. Bridge Booklet 2020. Updated as far as possible at this stage. Secretary to forward letters seeking continued support from all sponsors. Currently on board for next year are Trellis Centre, IC Mark and Paper Plus.
3. Thursday Night. Handicapping discussed. It was considered two Intermediates should not play together in Pairs Competitions or Junior Championship nights as some Thursday Night players find it difficult to obtain C Points and it provides an unfair playing field.
4. In Individual Competition there is no acknowledgement of successful Intermediate players. Bryan will ensure these players are recorded on the Website in the interim.

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

11. Levin Minibins – Tax Invoice
12. Paraparaumu Bridge Club – Updated Tournament Flyer
13. Kairanga Bridge Club – 5A Open Pairs Labour Weekend
14. Contact Energy – Power Account
15. NZ Bridge – Recently Qualified Directors

That Correspondence be accepted. M Murray / S Wanden Carried

FINANCE: (August 2019 Report circulated)

It was moved the Payments in the Finance Report for August 2019 are ratified and the Report accepted. B Green / J Fryer Carried.

Financial Year ends 30 September and Bryan has requested any outstanding invoices etc. be forwarded to him as soon as possible.

TOURNAMENTS:

Multigrade Swiss Pairs Tournament very successful. Income and Expenditure Report tabled recorded a profit of \$1025. All members are to be canvassed and requested to assist with the catering etc. of at least one tournament per year to ease workload on current volunteers. To assist with food serving it was agreed we purchase 6 additional large platters. Clubrooms also require 10 -20 plastic side tables for boards. A vote of thanks was tabled for Sharon for her past 6 years of outstanding service in

PROPERTY REPORT:

- 13. Minibins. Mark has recommended they be phoned when pick up is required. We have been billed \$20 per month although Mark has personally removed rubbish. This is to be followed up.
- 14. Mark has tidied up power leads on new Information / time clock TVs.
- 15. Front Door deadlock needs attention. Secretary will arrange for Ken’s Keys to service this.

ALMONER:

Alan Sissons is in hospital and Trish Bayley has had recent eye surgery.

GENERAL BUSINESS:

- 15. Teams. It was suggested this be limited to 12 Teams as it sometimes difficult to find substitutes.
- 16. Interclub Sunday 22 September at Otaki. Three teams have been selected.
- 17. Concern expressed some transferred in players may be neglected. Review of our systems suggested.
- 18. As Friday Bridge has not been successful it was suggested this be terminated unless someone is prepared to actively market and drive this.
- 19. Waikanae Bridge Club claims they are not receiving our Tournament Flyers despite their e-mail address being correct.

Meeting closed 6.15pm

Next meeting to be on Thursday 10 October 2019 at 5pm.

Signed.....President

Dated.....

**MINUTES OF THE LEVIN BRIDGE CLUB MEETING HELD THURSDAY
10 OCTOBER 2019 AT 5pm IN THE CLUBROOMS**

PRESENT: Val Smith (Chair), Janet Olliver, Bryan Green, Barbara Taylor, Sharon Wanden, Jan Fryer, Darryl Small, Mike Murray.

APOLOGIES: Mark Kuijten, Trish Tough.

MINUTES OF THE PREVIOUS MEETING: Confirmed that these are a true and correct record.

M Murray / J Fryer Carried.

MATTERS ARISING:

5. Bridge Booklet 2020. A few incorrect dates need changing. Pairs followed by Individuals format preferred. Friday Sessions have been removed from the Booklet. Bright Green cover agreed for 2020.
6. Front Door Deadlock has been serviced and is working satisfactorily.
7. Babich Pairs. Our entry has been confirmed and Bryan Green is to direct. To take place Friday evening 1 November 2019. Entry Fee \$10.
8. Thursday Night Bridge Handicapping. Current C Point system only allocates points on actual results and therefore this will need to be rectified. Intermediate players should only play with Juniors in Individual competition only for fairness. Proposed Bylaws relating to Handicapping and Intermediate / Junior play on Thursday Nights to be covered in Newsletter.
9. Interclub Selection Process. It was considered this requires some refinement. Both Margaret Clarke and Sandy Wright have indicated willingness to act as selectors of players for Interclub. To be discussed with current selector Mark Kuijten on his return from overseas.
10. Website Assistant required. To be advertised in Newsletter

CORRESPONDENCE IN /OUT: (List attached to Agenda) plus

16. NZ Bridge – Nominations Youth Team Squads, Int. Partnership Nomination Form.
17. Waikato Bays – 15th Thames summer Bridge Festival
18. NZ Bridge – The Bridge Zone, AGM Minutes
19. Paraparaumu Bridge – Director Training
20. Masterton Bridge Club – 8B Multigrade Tournament

That Correspondence be accepted. M Murray / V Smith Carried

FINANCE: (September 2019 Report circulated along with 2020 Budget)

It was moved the Payments in the Finance Report for September 2019 are ratified and the Report accepted. B Green / V Smith Carried.

1. Trish Tough has purchased 20 new stools.
2. 2019 Accounts are currently with Auditor Barry Cross.
3. Draft Budget for 2020 presented. Amendments - \$100 for Christmas Party expenses and Insurance cost projections to be increased by \$2000. Subscriptions to remain the same for 2020. Table Money receipts were down this year but it was considered these should remain at \$4 per session meantime.

TOURNAMENTS:

Nothing to report.

PROPERTY REPORT:

No report as Mark is currently overseas.

ALMONER:

Cards forwarded to Alan Sissons, Gae Stewart and Trish Bayley.

GENERAL BUSINESS:

20. AGM Monday 11 November 2019 commencing 6.45pm. At date no remits received from members. It was considered proposed Scoring Tablet upgrade, although within committee's spending discretion should be discussed with members either as General Business item or inclusion in the Budget. It was moved consideration of Life Membership for Mark Kuijten be put to AGM (B Green / S Wanden) Carried.
21. Thursday Night Bridge. The use of Travellers and loud discussion of boards raised. More Directors and Scorers required for next year.
22. Christmas Party Sunday 8 December. Dorothy Mackay requires \$60 to prepare Christmas raffle – no objection.

Meeting closed 6.30pm

Next meeting to be on Thursday 7 November 2019 at 5pm. This is a week earlier due to AGM on 11 November.

Signed.....President

Dated.....